



NASHOBA

Regional School District

Position: Curriculum, Instruction and Assessment (CIA) Instructional Coach
Department/Location: District – Teaching and Learning

Organizational Scope:

A member of the Central Office Teaching and Learning Department, reports to the Superintendent of Schools. This is a Unit A position.

Job Goal:

To provide coaching to teachers and support staff to develop and coordinate curriculum, instruction and assessment in order that students show steady progress in meeting educational and social emotional standards in a developmentally appropriate manner.

Performance Responsibilities:

1. Facilitates development and implementation of curriculum, instruction and assessment.
2. Facilitates ongoing research of best practices based on international, national and local data.
3. Facilitates professional development opportunities focused on improved student performance.
4. Facilitates appropriate review cycle for curriculum, materials and adoptions as needed.
5. Observes and coaches teachers and Instructional Assistants/Aides in their classrooms
6. Participates in the work of state and national curriculum associations and study groups.
7. Performs such other tasks and assumes such other responsibilities as may from time to time be assigned by the Superintendent.
8. Prepares analysis of student data for teachers, principals, the superintendent.
9. Provides coaching for all district personnel, parents and students to ensure understanding of and promote the educational objectives of the district; and, plans and administers programs of in-service for educational staff and parents,
10. Provides stewardship for reviewing, evaluating and making recommendations for instruction based on student performance.
11. Writes grants to support existing programs and innovation in our schools.
12. Supports school administration to ensure coordination of district wide curriculum and instructional best practices.
13. Member and Participant of District Leadership Council, Calendar Committee, Professional Development Committee

Terms of Employment: Full time; 184 Days; This is a Unit A position. This is a one year appointment.

Qualifications:

MA License in one or more of the following content areas:

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| a. English | b. Reading Specialist |
| c. English Language Learner | d. Foreign Language |
| e. Mathematics | f. Science |

Masters Degree in one of the above, leadership, or staff development; Prior experience in a leadership role ; Five plus years of teaching experience; Such alternatives to the above as the Superintendent deems appropriate and acceptable

Must be able to assist in the protection of students and school property, and assist the Principal in fire and other emergency drills as required by law and School Committee policy. To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily

Must be able to walk and stand on tile flooring for up to 1-2 miles per day, lift up to 25 pounds, bend and twist regularly at the waist, knees and neck.